

PLEASE COMPLETE IN BLOCK CAPITALS

Registration details

Please select a method of bidding: Proxy Telephone

Date of auction

Lot number

Address of lot

Maximum bid price
 £
 in words

Bidder contact details

Full name

Address

Telephone no

Home

Mobile

Business

Please indicate preferred number to be contacted for telephone bid

Deposit

Please enclose a bankers draft only.

Identification

Please supply a copy of your certified passport or driving licence and a certified utility bill.

I enclose a bankers draft made payable to Romans for 10% deposit of my maximum bid (minimum £4,000, if the sale price is less than £40,000, unless specified otherwise in special conditions).

I also enclose a separate cheque for £950 plus VAT = £1,140 (£550 plus VAT = £660 on purchases below £20,000) payable to Romans in respect of the buyers charge.

10% deposit	£	<input type="text"/>
Buyers charge	£	<input type="text"/>
Total enclosed	£	<input type="text"/>

I instruct and authorise Romans to bid on my behalf in accordance with the terms and conditions printed on the reverse of this page and I understand that should my bid be successful the offer will be binding upon me and that I will be legally bound by the applicable Conditions of Sale and any addenda applicable to the property and by the terms of the Notices to Prospective Buyers. Romans will bid on my behalf if required, taking my instructions in this respect on the telephone when the relevant lot is being sold at the auction. I authorise you to record such bidding and instructions in order to avoid any doubts and disputes.

Details for completion of sale memorandum

Full name, address and telephone number of the buyer (i.e. the person, firm or company who is intended to be the owner of the property.)

Full name

Address

Telephone no

Fax no

Email

Buyer's solicitor details

Contact

Name of firm

Address

Telephone no

Fax no

Signature of prospective buyer or person signing on buyer's behalf

Name

Full name and address of signatory if different from buyer's details above

Date of signature

Please return to Simon Clayton, Romans Auctions, 23 Market Place, Wokingham, Berkshire RG40 1AP. To be received no later than one working day prior to the auction. For further information please contact 01344 753 120 or email: auctions@romans.co.uk

To be completed by Romans Auctions in the event that the bidder is successful:

Sale price: £

These terms and conditions apply to and are binding upon all remote prospective buyers whether by proxy or telephone.

1. A prospective buyer should complete and sign the registration form overleaf. In particular the prospective proxy buyer should complete the form showing the maximum price exclusive of Value Added Tax which the prospective buyer authorises the auctioneer to bid for a particular lot.

The maximum price to which the auctioneer is authorised to bid must be an exact figure (accordingly wording such as “£100 over the highest bid in the room” will not be acceptable). The auctioneer reserves the right not to bid on behalf of the prospective buyer should there be any error or confusion in respect of these instructions or the accompanying deposit.

A separate form must be completed for each lot for which a prospective buyer requires the auctioneer to bid.

The completed form or forms, together with a certified copy of a driving licence or passport and a certified utility bill must be delivered to Simon Clayton, Romans Auctions, 23 Market Place, Wokingham, Berkshire RG40 1AP by hand or post so that it is not received less than 24 hours prior to the time of the commencement of the auction at which the particular lot is to be sold. The commencement time of the auction is shown in the catalogue.

Any agreement to alter any proxy or telephone bidding form at any time prior to, or on the day of the auction, must be in writing.

2. The prospective proxy buyer appoints the auctioneer as agent and authorises the auctioneer to bid for the relevant lot on behalf of the prospective buyer in such manner as the auctioneer thinks fit in his absolute discretion.

3. The prospective buyer shall be considered to have inspected the auction catalogue for the relevant lot, all conditions of sale, notices to prospective buyers and also any addenda relating to the lot and have full knowledge thereof in accordance with the terms and conditions of the auction catalogue. Romans, or any person authorised by Romans will sign any memorandum or contract incorporating such matters on behalf of the relevant parties.

4. Prospective proxy and telephone buyers should send with this form a bankers draft drawn on a United Kingdom branch of a bank representing 10% of the maximum price to which the prospective buyer wishes the auctioneer to bid (minimum £4,000, if the sale price is less than £40,000, unless specified otherwise in special conditions). Where the particular lot is purchased below the maximum bid figure the balance of the deposit will be considered as an additional deposit towards the purchase price and the prospective buyer authorises the auctioneer to retain the same for such purpose.

5. The prospective buyer may in writing only at any time up to the commencement of the auction in which the particular lot is to be sold withdraw the auctioneer's authority to bid. It is the prospective buyers responsibility to ensure that the auctioneer personally receives such instructions and he should check to ensure such instructions have been received.

6. Unless the relevant lot is sold to the prospective buyer the amount of the prospective buyer's bid will not be disclosed to the seller or any other person either during or after the sale without the consent of the prospective buyer.

7. The auctioneer reserves the right to bid himself or through an agent up to the reserve price for the particular lot.

8. The auctioneer will make no charge to a prospective buyer for this service and will accept no liability whatsoever for any bid not being made on behalf of the prospective buyer whether through lack of clarity of instructions or for any other reason whatsoever. Prospective telephone buyers will not hold Romans liable for any loss or claims relating to the telephone bidding system or the interruption or suspension of these services. The prospective buyer will be advised if the relevant lot has been successfully purchased on his behalf as soon as possible after the auction. Where the lot has not been purchased the prospective buyer will be notified by post and the deposit returned as soon as reasonably possible. For the avoidance of doubt, Romans shall not be obliged to account to the prospective buyer for any interest accrued on such deposit.

9. Prospective buyers are advised to telephone the auction department of Romans (0800 093 9994) between 8.30am and 10.30am on the day of the auction to ensure that there are no amendments to the particulars of sale or conditions relating to the relevant lot or other matters relating to it. The prospective buyer will be deemed to have knowledge of such amendments and will buy subject to them in any event. If the prospective buyer does not telephone and any such amendments have been made, the auctioneer may in his absolute discretion decide not to bid for the relevant lot on the prospective buyer's behalf or refuse to accept bids by or on behalf of prospective buyers and the auctioneer will not be responsible for any losses, costs or damages incurred by the prospective buyer as a result thereof.

10. Should the prospective buyer wish to bid at the auction in person or through an agent, such intention must be notified in writing to the auctioneer in person prior to the lot being offered for sale. In this case, the auctioneer will not make any bids on behalf of the prospective buyer.

11. Prospective buyers are advised in respect of telephone bids that should they become disconnected during bidding or are unobtainable Romans will bid or continue to bid on behalf of the prospective buyer up to the maximum amount of the signed authorisation.

12. Personal cheques will not be accepted for proxy and telephone bids. Please send your deposit in the form of banker's draft only, made payable to Romans.

13. The Money Laundering Regulations

As a requirement under this legislation, any person buying or bidding at auction, MUST produce documentation to confirm their name and residential address.

You must provide one document from each list on page 5 of this catalogue.

14. Romans is the trading name of

The Romans Group (UK) Limited,

Registered address:
Crowthorne House
Nine Mile Ride
Wokingham, Berkshire
RG40 3GZ.

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VAT 587443501